

**South Carolina Board of Barber Examiners
Board Meeting
9:00 a.m., December 9, 2019
Synergy Business Park, Kingstree Building
110 Centerview Drive, Conference Room 108
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting
- c. Pledge of Allegiance

2. Introduction of Board Members and All Other Persons Attending

Chairperson Paul Robinson called the meeting of the S.C. Board of Barber Examiners to order at 9:01 a.m. Other Board members participating were:

- ❖ Frederick Evans
- ❖ Christopher Jarvis

Other persons participating included: Theresa Brown, Administrator; Mary League, Advice Counsel; Shannon Beaudry, Staff; Patrice Deas, Staff; Eric Thompson, Office of Investigations and Enforcement (OIE); Charles S. Gwynne, Jr., Office of Disciplinary Counsel (ODC); Jennifer Stillwell, Office of Investigations and Enforcement (OIE); and Tina Behles, Court Reporter

3. Approval of Excused Absences

Dr. Evans made a motion to approve the absence of Renee Patton. Mr. Jarvis seconded the motion and it carried.

4. Approval of Agenda

Dr. Evans made a motion to approve the agenda for the December 9, 2019 meeting with the continuance of Hearing 2017-74. Mr. Jarvis seconded the motion and it carried.

5. Approval of Meeting Minutes

Dr. Evans made a motion to approve the minutes for the October 14, 2019 Board and October 14, 2019 Task Force meetings. Mr. Jarvis seconded the motion and it carried.

6. Board Orientation

Charles S. Gwynne, Jr., Office of Disciplinary Counsel, presented an orientation to the board members on the work and processes of the Office of Disciplinary Counsel and the Office of Investigations and Enforcement. Darra Coleman, Office of Advice Counsel, presented about the Office of Advice Counsel and how they serve the Board. She also shared with the Board what gives the Board their authority and stressed the importance of conducting themselves ethically.

7. Chairperson's Remarks – Paul E. Robinson

There were no remarks for this meeting.

8. Administrator's Remarks, For Information – Theresa N. Brown

- a. **Budget/Drawdowns** – For Information – The budget was presented for information.
- b. **OIE Report** – For Information – Eric Thompson – The OIE report is dated as of December 6, 2019. 56 cases have been closed; 14 cases were referred to the Inspections Unit; 14 were marked as Do Not Open; 8 cases are pending board action; 3 cases are pending IRC; and no cases were marked as Cease and Desist. There are currently 5 cases in active investigation. The total number of cases is 114, and some specific categories were not included in the report.
- c. **IRC Report** – For Approval – Eric Thompson – The IRC report is dated December 4, 2019. There were 5 cases for Dismissal; 3 for Cease and Desist; 4 cases for Formal Complaint; and 2 cases for Letter of Caution.

Dr. Evans made a motion to approve the IRC Report. Mr. Jarvis seconded the motion. The motion carried.
- d. **ODC Report** – For Information – Charles S. Gwynne, Jr. – As of November 25, 2019, there are 7 open cases.
 - 3 (pending actions)
 - 2 (ready for hearings)
 - 2 (pending Consent Agreement/Memorandum of Agreement)

Since the last ODC report, 5 cases have been closed.

- e. **Inspection Report** – For Information – Eric Thompson – In October, there were 201 attempted inspections; 50 shops were closed at the time of visit and 151 inspections were conducted. In November, there were 166 attempted inspections; 27 shops were closed at the time of visit and 139 inspections were conducted. So far this year, there have been 2057 attempted shop inspections; 540 shops were closed at the time and 1517 inspections were conducted.

In October, 1 school was inspected, and in November, no schools were inspected.

- f. **Legislative Updates**

There were no legislative updates.

9. Old Business

Dr. Evans brought up the topic of giving inspectors the authority to issue citations. Mr. Robinson stated that this would be discussed during a Task Force meeting.

10. New Business

- a. **Consideration of Student Permit**

- i. Roy Davis Draughn, Jr.

Mr. Roy Davis Draughn, Jr. was seeking approval for an OJT student permit with a criminal background. His instructor, Mr. Stephen Sansbury, was also in attendance.

Mr. Draughn stated that while he was incarcerated, he discovered a passion for barbering. He is on parole for approximately four more years.

Mr. Robinson gave the applicant and his instructor an overview similar to the one presented at the monthly OJT Overviews.

Dr. Evans made a motion to approve Mr. Roy Davis Draughn Jr.'s application for an OJT student permit. The student permit will be placed on probation; Mr. Draughn will need to return to the Board if he applies for another student permit and must provide a yearly SLED report to the Board while he is on parole. Mr. Jarvis seconded the motion and it carried.

- ii. Carlas Jamel Williams

Mr. Carlas Jamel Williams was seeking approval for a third OJT student permit. His instructor, Mr. Calvin Mack, was also in attendance.

Mr. Williams currently has 1330 hours. He stated that it has taken a while to obtain his hours because he had financial issues in the past that required him to pursue work over training, but he is ready to finish what he started.

Mr. Robinson gave the applicant and his instructor an overview similar to the one presented at the monthly OJT Overviews.

Dr. Evans made a motion to approve Mr. Carlas Jamel Williams's third OJT student permit. Mr. Jarvis seconded and the motion carried.

- iii. George Larmar Rose-Wofford

Mr. George Larmar Rose-Wofford was seeking approval for a third student permit. His barber college instructor, Mr. Fred Davis, was also in attendance.

Mr. Rose-Wofford currently has 533 hours. He stated that he was issued his first permit when he was right out of high school and did not have the focus needed to complete his education; when he received his second permit, he became busy trying to support his children. He now feels that he is in a better position to complete his education.

Dr. Evans made a motion to approve Mr. Rose-Wofford's third student permit. Mr. Jarvis seconded the motion and the motion carried.

11. Hearings – Charles S. Gwynne, Jr.

- a. **2017-74**

The board granted a continuance for this hearing until a later meeting.

b. 2019-79

Mr. Gwynne stated that this hearing was originally a formal complaint but that the respondent signed a Memorandum of Agreement (MOA). The respondent did not realize he still needed to appear after signing the MOA. Mr. Gwynne requested a continuance of the hearing until the next meeting, and it was granted by the Board.

12. 2020 Mid-Winter Conference

Mr. Robinson stated that the Mid-Winter Conference is in Dallas from February 22-24, 2020. Information about the conference was provided to the board members. Mr. Robinson and Ms. Renee Patton are planning to attend.

Dr. Evans made a motion to approve travel to the 2020 Mid-Winter Conference. Mr. Jarvis seconded the motion and it carried.

13. Board Office Elections

Currently, Mr. Robinson is the Board Chair and Ms. Patton is the Board Vice Chair.

Dr. Evans made a motion to keep the 2020 officers the same: Mr. Robinson as Chair and Ms. Patton as Vice Chair. Mr. Jarvis seconded the motion and it carried.

14. Board Member Reports

Mr. Robinson stated that there have been three OJT Overview sessions so far. These have generally been well-received, although there was some contention at the last meeting that was addressed. He also stated that there was an overview that was held recently at Heyward Career Center; there were 70 OJT instructors present. The exam overview addressed the top areas that applicants struggle with on the exam; these include safety and sanitation, workstation setup, and transitioning between clients.

Mr. Robinson also stated that someone is working on legislation that would protect the barber pole so that only barber businesses can use it.

15. Discussion

There was no further discussion.

16. Public Comments

There were no public comments.

17. Adjournment

Dr. Evans made a motion to adjourn the meeting. The motion was seconded by Mr. Jarvis and it carried. The meeting adjourned at 11:26 a.m.

The next meeting of the S.C. Board of Barber Examiners is scheduled for February 10, 2020.
